

PASADENA COMMUNITY ACCESS CORPORATION (PCAC)

MINUTES FOR THE REGULARLY SCHEDULED MEETING OF THE PCAC BOARD OF DIRECTORS FOR AUGUST 1, 2017

MEETING HELD AT PCAC, 150 S. LOS ROBLES AVE., SUITE 101, PASADENA, CALIFORNIA, 91101

REGULAR MEETING

1. CALL TO ORDER/ROLL CALL

New Board Chair Grant Scott McComb called his first meeting as Board Chair to order at 7:03 p.m.

Board Members Present, Absent or Late, at the time of the call to order:

Ann Marie Hickambottom, District 1, present
Grant Scott McComb District 2, present
Robert Oltman, District 3, present
Perry Helm, District 4, present
Yuny Parada, District 5, present
(Vacant) District 6
Sally Howell, Vice-Chair, District 7, present
Gail Schaper-Gordon, Treasurer, Mayor's Representative, present
Beth Leyden, PUSD Representative, present
Alexander Boekelheide, PCC Representative, present
William Boyer, Secretary, City/City Manager Representative, present

Staff:

George Falardeau, Executive Director/CEO, present
Chris Miller, Chief Operations Officer, present
Javan Rad, Chief Assistant City Attorney, present
Mike Noll, CPA, present

Chair McComb welcomed and introduced new Board member Perry Helm. Mr. Helm provided background on himself as a citizen volunteer for the Pasadena Fire Department helping with the department's Map Your Neighborhood program and efforts to organize his East Pasadena neighborhood.

No public comment

2. APPROVAL OF MINUTES FOR JUNE 6, 2017 BOARD MEETING

Minutes to be available at the September 2017 Board meeting.

No public comment

3. PUBLIC COMMENT

No public comment.

4. TREASURER'S REPORT

Treasurer Schaper-Gordon presented her first report as Treasurer; deferring to CPA Noll. Info as presented, per board packet info.

ED/CEO Falardeau to provide at September meeting more detail about cost accounting and overages for office consolidation move from Fourth Floor to First Floor, regarding expenditure of PEG and non-PEG monies.

ED/CEO Falardeau also to provide update on timeline for annual audit.

Info item only. No action taken. No public comment

5. EXECUTIVE DIRECTOR'S REPORT

As presented by ED Falardeau, per Board agenda packet information, with additional information as presented by other staff present.

More info to come next month about Interns at PCAC and internship relationship with Pasadena City College as well as PCAC role in Innovate Pasadena "Connect Week" activities.

Information Item; No action taken; No public comment

6. OLD BUSINESS

None; no public comment

7. NEW BUSINESS

- AD HOC ORGANIZING COMMITTEE NOMINATIONS FOR CITIZENS ADVISORY COMMITTEE –ACTION ITEM
- RECOMMENDATION TO APPOINT MEMBERS TO THE PCAC ADVISORY COMMITTEE AS PROVIDED BY PASADENA MUNICIPAL CODE SECTION 2.155.120 –ACTION ITEM

No action on either item. Discussion only. Item to come back to Board at future meeting; no date certain.

No public comment

8. ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF

Misc. announcements per board members

9. ADJOURNMENT

Adjourned 8:58 p.m.

FUTURE MEETING DATES

- September 5, 2017
- November 7, 2017
- December 5, 2017