

PASADENA COMMUNITY ACCESS CORPORATION (PCAC)

MINUTES FOR THE REGULARLY SCHEDULED MEETING OF THE PCAC BOARD OF DIRECTORS, REGULAR MEETING, JANUARY 5, 2016

MEETING HELD AT PCAC, 150 S. LOS ROBLES AVE., SUITE 101, PASADENA, CALIFORNIA, 91101

NO CLOSED SESSION OR SPECIAL MEETING SCHEDULED

MINUTES FOR THE REGULAR MEETING OF JANUARY 5, 2016 PER THE POSTED AGENDA AS FOLLOWS

1. CALL TO ORDER/ROLL CALL/INTRO OF NEW BOARD MEMBERS

Board Chair Gail Schaper-Gordon called meeting to order at 7:05 p.m.

Roll Call of Board Members & Staff:

Ann Marie Hickambottom, District 1, present
Tom Majich, Treasurer, District 2, present
Robert Oltman, District 3, present
Howie Zechner, District 4, present
Yuny Parada, District 5, present
Tim Winter, District 6, present
District 7, vacant
Gail Schaper-Gordon, Chair, Mayor's Representative, present
Beth Leyden, PUSD Representative, present
Alexander Boekelheide, PCC Representative, present
William Boyer, Secretary, City/City Manager Representative, present
Chris Miller, PCAC Interim Executive Director, present
Javan Rad, City Attorney's Office, present

2. APPROVAL OF Dec. 1, 2015 minutes for regularly scheduled meeting and special meeting

Approved as presented and corrected – correct regular meeting minutes to reflect Tom Majich present; correct special meeting meetings to reflect Beth Leyden present.

Motion to approve by Winter, second by Zechner

3. PUBLIC COMMENT ON MATTERS NOT ON AGENDA

No public speakers on Public Comment.

4. TREASURER'S REPORT

As presented to Board per agenda packet. Informational item only. No formal Board action taken.

5. EXECUTIVE DIRECTOR'S REPORT

As presented to Board per agenda packet by Interim ED Miller. Informational item only, no formal Board action taken.

Board Chair Schaper-Gordon asked that Miller call together an ad hoc meeting of the Channel Managers to discuss the 1 percent PEG funding monies for the purposes of drafting a proposed policy and written "check list" on how Channel Managers determine recommendations for PEG funding.

6. OLD BUSINESS –none

7. NEW BUSINESS

A) PEG FUNDING FOR EMERGENCY PUBLIC INFO EQUIPMENT, NOT TO EXCEED \$10K

Majich moved; second by Oltman

B) AUTHORIZATION TO ENTER INTO CONTRACT FOR EXECUTIVE DIRECTOR SEARCH SERVICES

Majich moved; second by Hickambottom to move forward with finalizing a professional services contract for Executive Director recruitment; Majich to provide contract and terms; plus outline of next steps with selected firm to be brought back to Board for Feb. 2 meeting.

Motion passed 9-1 in favor, with Zechner opposed.

One public comment (Dean Lee) speaking in favor of hiring only a local person with local awareness and for an open recruitment process involving community and producers who provide content for the Arroyo Channel.

8. ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF

Zechner requested to have two agenda items placed on next Board agenda:

1) Producer's Handbook update

2) Revision of agenda organization to include placing all regular Standing Committees; Ad Hoc Committees and Channel Managers for KPAS, KPCC-TV, ARROYO and KLRN as regular, re-occurring agenda items.

Zechner to provide agenda reports/materials for items & discussion.

9. FUTURE MEETING DATES

- Feb. 2, 2016, 7 p.m., PCAC, 150 S. Los Robles, Suite 101
- March 1, 2016, 7 p.m., PCAC. 150 S. Los Robles, Suite 101

10. ADJOURMENT

Oltman moved; Boyer second. Meeting adjourned 8:42 p.m.