

**PASADENA COMMUNITY ACCESS CORPORATION  
BOARD OF DIRECTORS  
REGULAR MEETING  
150 S LOS ROBLES AVE  
PASADENA, CA 91101**

Minutes of Pasadena Community Access Corporation

This regular meeting of the PCAC Board of Directors was held at 7:00pm on Tuesday, July 7th, 2015 at 150 S. Los Robles Ave., Suite 101, Pasadena, CA 91101.

**I. INTRODUCTION OF NEW MEMBERS/CALL TO ORDER/ROLL CALL**

- George Falardeau, Board President, called the meeting to order at 7:07pm.

**The names of those who attended the meeting are listed below:**

- **Present Board of Directors:**
  - George Falardeau – District 1 Representative
  - Robert Oltman – District 3 Representative
  - Howie Zechner – District 4 Representative
  - Yuni Parada – District 5 Representative
  - Tim Winter – District 6 Representative
  - Gail Schaper-Gordon – Mayor’s Representative
  - William Boyer – City Manager’s Office Representative
  - Beth Leyden – PUSD Representative
- **Staff:**
  - Keri Stokstad – Executive Director, PCAC
- **City Legal Representation:**
  - Javan Rad – Assistant City Attorney

**The names of those who did not attend the meeting are listed below:**

- **Absent Board of Directors:**
  - Tom Majich – District 2 Representative
  - Hoyt Hilsman – District 7 Representative
  - Dr. Robert Miller – PCC Representative

**II. APPROVAL OF JUNE 2, 2015 BOARD MEETING MINUTES**

- Motion to Approve: *Tim Winter moved to approve the minutes. Bob Oltman seconded the motion. All in favor.*

**III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

- Members of the public were given the opportunity to speak on matters not on the agenda.

**IV. TREASURER REPORT: Tim Winter**

- Time Winter provided his final treasurer’s report to the Board. Highlights were: there are very few liabilities on the books, PEG monies are coming in and going out, and the organization ended the year in a very healthy position. *Motion: Gail Schaper-Gordon moved to accept the Treasurer’s Report. Beth Leyden seconded the motion. All in favor.*

## **V. EXECUTIVE DIRECTOR REPORT: Keri Stokstad**

- Keri Stokstad presented the Executive Director's Report to the Board. Highlights included the Arroyo Channel won the Hometown Media award for their "Wiggle Waggle Walk" event coverage video (Activism/Rally Award!). 6 definitive pillars emerged from the Strategic Planning Meeting in June to help the organization move forward, and the City Council approved a 13% increase in the PCAC budget.

## **VI. OLD BUSINESS**

### **• CABLE COMPLAINTS RECEIVED**

- One customer is having on going issues with his Cable service. He has contacted Sandra Cuellar to help resolve his ongoing issues.
- There was a second complaining regarding poor video quality that was resolved.

## **VII. NEW BUSINESS**

### **• FY 16 PCAC BOARD OFFICER ELECTIONS – ACTION ITEM**

- Keri and George presented the nominations to the Board. *Motion: Tim Winter moved to accept the nominations. Howie seconded the motion.* The Board voted openly on the nominations. The results are as follows:
  - President: Hoyt Hilsman
  - Vice President: Gail Schaper-Gordon
  - Treasurer: Tom Majich
  - Secretary: William Boyer

Congratulations to the new officers!

## **VIII. COMMITTEE ASSIGNMENTS, REPORTS, AND MEETING SCHEDULES**

- Gail Schaper-Gordon provided a report from the Strategic Planning Meeting. Highlights included: 7 areas that PCAC wants to continue moving on, a task force was established consisting of William Boyer, Hoyt Hilsman, Yuny Parada, and Gail Schaper-Gordon, and the number one item had to do with engaging the community and meeting the community's needs.

## **IX. PASADENA MEDIA PRODUCERS REPORT: Macheo Shabaka**

- Macheo Shabaka provided a report from the June 18<sup>th</sup> producers' meeting. Highlights included: the producers submitted a revised draft rules and policies document to Keri on July 1<sup>st</sup>, there is a need for a volunteer process for those producers who are unable to pay fees, and disciplinary action procedures need to be addressed.

## **X. CITY OF PASADENA REPORT: William Boyer**

- William Boyer provided the City of Pasadena Report to the Board. Highlights included a warning not to play with rattlesnakes and suggested that an information scroll be included on KPAS.

## **XI. PASADENA UNIFIED SCHOOL DISTRICT REPORT: Beth Leyden**

- Beth Leyden provided the PUSD Report to the Board. Highlights included a bolstering of KLRN staff thanks KLRN generated revenues.

**XII. PASADENA CITY COLLEGE REPORT: Bob Miller**

- There was not PCC report today; however, Keri responded to a question from the public explaining that the new PCC Communications Director will provide the report in the future.

**XIII. FUTURE MEETING DATES**

- August 4, 2015 at 7:00 p.m. at 150 S. Los Robles, Suite 101
- September 1, 2015 at 7:00 p.m., at 150 S. Los Robles, Suite 101

**XIV. ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF**

**XV. ADJOURNMENT**

**MOTION:** *William Boyer, in honor of, recognition for, and thanks to the outgoing board members and officers, motioned to adjourn. Tim Winter seconded the motion. All in favor. This regular meeting was adjourned at 8:11 p.m.*